

Ritchie County Fair & Expo Inc.
Craft Show
Saturday, Aug. 3, 2019 ONLY
Ritchie County 4-H Grounds

Name _____ Business Name (if applicable) -----

Address: _____ City: _____

State: _____ Zip: _____

Phone: _____ Email: _____

Items you will be selling: _____

8 foot table space – NO CHARGE FOR ELECTRIC
(No table fees will be charged. Crafters and vendors must pay Fair and Expo
entry fee to enter fairgrounds.)

Number of table(s): _____

SUBMIT VENDOR FORM TO:
RITCHIE COUNTY FAIR & EXPO INC.
1608 E. MAIN STREET
HARRISVILLE WV 26362

**If you have any questions, please call the Ritchie County Extension Office at 304.643.5200.
Email Jennifer at jennifer.metheney@mail.wvu.edu.**

Ritchie County Fair Board reserves the right to assign location and space.

Return as soon as possible.

See Reverse Side for Terms and Conditions

TERMS & CONDITIONS

1. Vendors and Crafters may begin setting up at 9 a.m. the first day of the Fair. Booths should be set up by 2 p.m. The Fair Board would like for crafters to set up all four days of the Fair and Expo. If you are only able to set up certain days of the Fair, please specify on the front of the form. The Fair and Expo will be Wednesday-Saturday, July 31-Aug. 3.
2. Vendors must provide the Ritchie County Fair & Exposition with a copy of a valid business license when the application is returned.
3. Tractors, trailers, vans and other vehicles must be parked in the designated area during Fair hours. Vehicles will only be permitted in the show area before the fair opens and after daily closing.
 - A. Due to the limited space, we ask that all Vendors and Crafters unload their vehicles, park and then return to set up.
4. Booths must remain staffed during the Fair. This a family friendly event and appropriate attire (i.e. shoes, shirt, etc.) must be worn at all times.
5. All vendor equipment and supplies must be removed by Sunday, Aug. 4, at Noon.
6. Ritchie County Fair and Exposition Board reserves the right to decline any application for space if it deems such action to be in the best interest of the Fair.
7. Items for sale at the Vendor and Crafter booths must be appropriate for family viewing. RCFEB reserves the right to have items removed which are not considered appropriate.
8. Vendors must remove all rubbish, wrapping and waste created at their booth at the end of the fair.
9. The vendor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. The RCFEB expressly disclaims any responsibility of the same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation.
10. NO tent camping, on-site camping or on-site housing will be allowed or provided.
11. NO illegal weapons, tasers, or firearms are allowed on the Fairgrounds.
12. NO ALCOHOLIC BEVERAGES OR ILLEGAL SUBSTANCES PERMITTED ON FAIRGROUNDS AT ANY TIME. If found with alcoholic beverages, illegal substances, illegal weapons, or firearms law enforcement will be contacted and the person will be removed from the fairgrounds. The company/vendor will be removed and may not be permitted back on the fairgrounds during future events.

By completing this application, you are certifying you have read the Terms and Conditions of this application and will adhere to all the rules and policies herein.

Printed Name: _____

Signature: _____

Dated: _____